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| **Hammer Drill** | |
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| **DO NOT** use this machine unless you have completed the induction and a supervisor has given you permission | |
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| Safety glasses must be worn at all times in work areas. | Hair Protection circleLong and loose hair must be contained or restrained. |
| Foot Protection circleAppropriate protective footwear with uppers must be worn. | Hearing protection will be required when operating this machinery. |
| **Prohibition circleProhibition circle**Rings and jewellery must not be worn. | Description: Dust mask signA mask must be worn when excessive airborne dust is created. |

### **PRE-OPERATIONAL SAFETY CHECKS**

1. **Ensure this power tool has a suitable safe work area.**
2. **Examine the power lead and plug for obvious damage.**
3. **Do not use dull or damaged drill bits.**
4. **Check the selected drill bit is correctly fitted.**
5. **Faulty equipment must not be used. Immediately report suspect equipment.**

#### OPERATIONAL SAFETY CHECKS

1. **Do not connect to power source until all adjustments have been made.**
2. **Check that the power lead does not create a trip hazard and that it is well clear of the workpiece.**
3. **Examine the material to be drilled for splits, loose knots & nails, etc.**
4. **Select the correct sized drill bit. Tighten securely in the chuck.**
5. **Ensure the workpiece is secure & well supported in a convenient position for drilling.**
6. **The power drill must be held firmly with both hands to control operational accuracy and the rotational torque.**
7. **Keep hands and fingers well clear of moving parts. Avoid blocking & covering the motor ventilation slots with your hands.**
8. **Allow the drill to reach operating speed, then apply load gradually. Do not apply excessive force.**
9. **Back the drill bit out to clear away all waste.**
10. **Avoid prolonged use as this could overheat the motor.**
11. **Turn off after backing out the drill bit. Do not place the drill down until the bit has stopped rotating.**

#### HOUSEKEEPING

1. **On completion, Remove drill bit and leave the equipment and work area in a safe, clean and tidy state.**

## POTENTIAL HAZARDS

**◼ Moving, rotating & sharp parts ◼ Contact with bit ◼ Dusts ◼ Eye injury ◼ Noise ◼ Burns *(friction*)**